

ANNUAL PROCUREMENT PLAN for FY 2014


Code (PAP)	Procurement Program / Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conferen	Ads/Post of IAEB	Pre-bid Conf	Eligibili ty Check	Sub/Open of Bids	Bid Evaluati on	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	PS	MOOE		CO
A. General Services																				
A.1.a.05	Security Services	FAS	Public Bidding					2nd Quarter								GAA		4,700,000.00		Security Services requirement for Main Office
A.1.a.05	Janitorial Services	FAS	Public Bidding					2nd Quarter								GAA		1,800,000.00		Janitorial Services requirement for Main Office
A.1.a.05	Pest Control Services	FAS	NP-Small Value					Delegated to the Administrative Service										40,000.00		Pest Control services for the Main Office
B. Professional Services																				
A.1.a.2	Auditing Services	COA	Not Applicable					Not Applicable								GAA		500,000.00		Maintenance Expense for COA
A.1.a.05	Other Professional Services	FAS	Direct Hiring					Delegated to Administrative Service								GAA		2,600,000.00		Under Memorandum of Agreement
C. Supplies and Materials																				
A.03.c	Meter Seals - Acceptance Tests	CAS	Public Bidding					3rd Quarter								GAA		13,600,000.00		Procurement of meter cover seals for new meters
A.03.c	Meter Stickers - Acceptance Tests	CAS	Public Bidding					3rd Quarter								GAA		4,000,000.00		Procurement of watt-hour meter stickers for new meters
A.03.c	Meter Stickers - In Service	CAS	Public Bidding					2nd Quarter								GAA		7,000,000.00		Procurement of watt-hour meter stickers for In service meters
A.1.a.05	Common Use Supplies available at Procurement Service (PS) a. Office Supplies b. Janitorial Cleaning Supplies c. Inks, Toners, Cartridges	FAS	P-Agency to Agency					to be procured as the need arises by the FAS								GAA		2,495,002.88		Common use office and janitorial cleaning supplies available at the Procurement Service.
A.1.a.05	Office Supplies contracted from Suppliers	FAS	NP-Small Value					to be procured as the need arises by the FAS								GAA		4,000,000.00		Common use office supplies not available at the PS
A.1.a.05	Fuel, Oil and Lubricants	FAS	NP-Small Value					to be procured as the need arises by the FAS								GAA		1,500,000.00		Fuel, oil and lubricant requirement for Main Office and Field Offices
D. Utilities																				
A.1.a.05	Drinking Water	FAS	NP-Small Value					Delegated to Administrative Service								GAA		160,000.00		Supply and Delivery of Drinking Water with brand new hot and cold dispenser
A.1.a.05	Water Services	FAS	Direct Contracting					Not Applicable								GAA		800,000.00		Water Supply for Main Office and Field Offices
A.1.a.05	Electricity Services	FAS	Direct Contracting					Not Applicable								GAA		6,000,000.00		Power Supply for Main Office and Field Offices
E. Communication																				
A.1.a.05	Postage and Courier Services	FAS	NP-Small Value					Delegated to the Administrative Service								GAA		600,000.00		Postage & Couriers Services for Main & Field Offices
A.1.a.05	Telephone-Landline	FAS	Direct contracting					To renew the existing service provider								GAA		850,000.00		Telephone requirements for Main Office and Field Offices
A.2.9	Wireless Broadband Services	PIS-MIS	Direct Contracting					To renew the existing service provider								GAA		850,000.00		Unlimited wireless broadband connections for Main Office and Field Offices
A.2.9	Internet Subscription Services	PIS-MIS	Public Bidding					2nd Quarter								GAA		2,200,000.00		Internet Subscription requirement for Main & Field Offices
F. Subscription																				
A.1.a.05	Newspapers/Magazines	FAS	NP-Small Value					Delegated to the Administrative Service								GAA		489,000.00		Newspaper and magazine subscription requirement for Main & Field Offices
G. Rent																				
A.1.a.05	Building and Structures	FAS	Not Applicable					To renew the contract for the existing Office Building								GAA		18,500,000.00		Office Rental requirements for Main and Field Offices
a.1.a.05	Photocopying Machines	FAS	Public Bidding					3rd Quarter								GAA		650,000.00		Photocopying machines requirements for Main Office

H. Advertising										
A.1.a.05	Publication/Posting of Notices in Newspaper/Gazette	FAS	NP-Small Value	As the need arises			GAA	3,100,000.00	Publication/posting of ERC Notices in newspaper/gazette	
I. Training										
A.1.a.05	Training Supplies and Materials	FAS	NP-Small Value	Delegated to the Administrative Service			GAA	2,500,000.00	Training Supplies and materials for physical arrangement for ERC activities	
J. Repairs and Maintenance										
A.1.a.05	Motor Vehicle Maintenance	FAS	NP-Small Value	As the need arises			GAA	850,000.00	Maintenance requirements for Motor Vehicles	
A.02.9	ICT Maintenance	PIS-MISD	NP-Small Value	As the need arises			GAA	400,000.00	Maintenance requirements for ICT Equipments	
A.1.a.05	Office Equipment/Furniture and Fixtur	FAS	NP-Small Value	As the need arises			GAA	700,000.00	Maintenance requirements for Office Equipments	
A.03.c	Technical and Scientific Equipment	CAS	NP-Small Value	As the need arises			GAA	400,000.00	Maintenance requirements for Technical and Scientific Equipment	
K. Taxes, Insurance Premiums and Other Fees										
	Taxes, Insurance Premiums and Oth	FAS	NP-Small Value	As the need arises			GAA	950,000.00	Taxes, Insurance Premiums, Fidelity Bonds & Other Fees	
L. Printing and Publications										
	Printed Publications	FAS	NP-Small Value	As the need arises			GAA	270,000.00	Information Campaign materials requirements for Main and Field Offices	
M. Machinery and Equipment										
	Technical and Scientific Equipment (KwH testing meter equipment)	VFO	Public Bidding	2nd Quarter	Jun-15		GAA	3,600,000.00	Meter Test Set for use of the Visayas Field Office (VFO)	
N. Transportation										
	Motor Vehicles	FAS	Public Bidding	2nd Quarter	Dec-14		GAA	4,400,000.00	Transportation for ERC Officials and Personnel	
O. Office Equipment/Furniture and Fixtures										
	Office Equipment/Furniture and Fixtures	OCCM	NP-Small Value	Delegated to the Administrative Service			GAA	800,000.00	Office Equipment/Furniture and Fixture requirement for Main Office and Field Offices	
GRAND TOTAL								82,304,002.88	8,800,000.00	

Prepared by: BAC SECRETARIAT


RECOMMENDING APPROVAL:

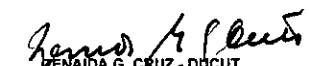

ENGR. LEGARIO L. GALANG JR.
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Chairperson, ERC

Date : _____

[] Approved
[] Disapproved

