

Republic of the Philippines
Energy Regulatory Commission
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Energy Regulatory Commission in the CSC website:

Agnes VST Devanadera
Chairperson and CEO

Date: 9-Aug-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney V	ERCB-ATY5E-3-2002	16	1,124,376.00	Bachelor of Laws	28 hours of relevant training	5 years in the active practice of the profession or 5 years in a position involving supervision of the adjudication/litigation of cases	RA No. 1080	Familiarity with RA No. 9136; sound analytical skills; proficient in oral and written communication; preferably computer literate (word, excel, power point, etc.)	Legal Service
2	Attorney IV	ERCB-ATY4E-1-2002	15	936,972.00	Bachelor of Laws	24 hours of relevant training	4 years in the active practice of the profession or 4 years in a position involving supervision of the adjudication/litigation of cases	R.A. No. 1080	Familiarity with RA No. 9136; sound analytical skills; proficient in oral or written communications; preferably computer literate (Word, Excel, PowerPoint, etc.)	Office of the General Counsel and Secretariat to the Commission
3	Attorney IV	ERCB-ATY4E-7-2016	15	936,972.00	Bachelor of Laws	24 hours of relevant training	4 years in the active practice of the profession or 4 years in a position involving supervision of the adjudication/litigation of cases	R.A. No. 1080	Familiarity with RA No. 9136; sound analytical skills; proficient in oral or written communications; preferably computer literate (Word, Excel, PowerPoint, etc.)	Consumer Affairs Service - Consumer Service Division
4	Supervising Energy Regulation Officer	ERCB-SVEROE-1-2016	15	936,972.00	Bachelor's degree preferably in Engineering/Economics/Accountancy/Law/Psychology/Public Administration/Commerce/Mass Communication with 15 units of any masteral degree	24 hours relevant training	4 years in a position involving management and supervision of activities related to the energy industry	Career Service (Professional) Second Level Eligibility/R.A. No. 1080	Familiarity with RA No. 9136; sound analytical skills; proficiency in oral and written communication; computer literate (word, excel, power point, etc.)	Regulatory Operations Service - Investigation and Enforcement Division for Generation Companies

5	Attorney III	ERCB-ATY3E-16-2016	14	780,816.00	Bachelor of Laws	20 hours of relevant training	3 years in the active practice of the profession or 3 years in a position involving supervision of the adjudication/litigation of cases	RA No. 1080	Familiarity with RA No. 9136; computer literate (word, excel, power point, etc.) sound analytical skills; proficient in oral and written communications	Legal Service - Legal Division for Non-Rates Cases
6	Engineer II	ERCB-ENG2E-3-2003	12	551,424.00	Bachelor's degree preferably in Engineering relevant to the job	12 hours of relevant training	1 year in a position involving activities related to the energy industry	R.A. No. 1080	Familiarity with R.A. No. 9136; sound analytical skills; proficiency in oral and written communication; computer literate (Word, Excel, PowerPoint, etc.)	Consumer Affairs Service - Meter Division
7	Engineer II	ERCB-ENG2E-2-2003	12	551,424.00	Bachelor's degree preferably in Engineering relevant to the job	12 hours of relevant training	1 year in a position involving activities related to the energy industry	R.A. No. 1080	Familiarity with R.A. No. 9136; sound analytical skills; proficiency in oral and written communication; computer literate (Word, Excel, PowerPoint, etc.)	Consumer Affairs Service - Meter Division
8	Energy Regulation Officer II	ERCB-ERO2E-17-2002	12	551,424.00	Bachelor's degree preferably in Engineering/ Economics/ Accountancy/ Law/ Psychology/ Commerce/ Mass Communication	12 hours of relevant training	2 years in position involving activities related to the energy industry	Career Service (Professional) Second Level Eligibility/R.A. No.1080	Familiarity with R.A. No. 9136; sound analytical skill, proficiency in oral and written communication; computer literate (Word, Excel, PowerPoint, etc.)	Consumer Affairs Service - Consumer Service Division

9	Clerk II	ERCB-CK2E-2-2003	4	171,996.00	Bachelor's degree relevant to the job	4 hours of relevant training	None required	Career Service (professional) Second Level Eligibility	Must be computer literate (word, excel, power point, etc.)	Consumer Affairs Service - Meter Division
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 19 August 2018

Applications may still be accepted while this notice of vacancy is posted on the ERC website.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Work Experience Sheet for the position(s) applied.
3. Certification of Duties and Responsibilities from previous/current employers.
4. Performance rating in the present position for one (1) year (For External Government Employee Applicants);
5. Photocopy of Transcript of Records.
6. Photocopy of certificate of eligibility/rating/license; and
7. Cover letter (citing the specific position and item number you are applying for)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Human Resource Management Division
14th flr., Pacific Center Bldg., San Miguel Ave.,
recruitment@erc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.