

**MS. MELISSA D. FERRERAS**  
Sr. Manager  
UBIX Corporation  
1341 & 1344 Angono Street  
Makati City

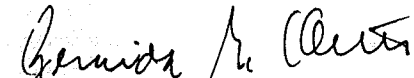
**Notice to Proceed**

Dear **Ms. Ferreras**:

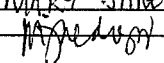
Pursuant to the Contract, notice is hereby given to **UBIX CORPORATION** that the **Procurement of One (1) Year Rental Services for Photocopying Machines (Lot No. 2012-10)** should be fulfilled within sixty (60) days upon receipt of Notice to Proceed.

You shall be responsible for delivering the **One (1) Year Rental Services for Photocopying Machines** under the terms and conditions of the Contract particularly with the Implementation Schedule.

Very truly yours,

  
**ZENAIDA G. CRUZ-DUCUT**  
Chairperson/CEO

I acknowledge receipt of this Notice on:  
Name of Representative  
Authorized Signature

JAN. 21, 2013 UBIX CORPORATION  
MARY JANE T. MENDOZA  


JGG/MACB