



INVITATION TO BID FOR

Procurement of One (1) Year Contract for Pest Control Services

1. The **ENERGY REGULATORY COMMISSION (ERC)**, through the *2018 General Appropriations Act*, intends to apply the sum of **FOUR HUNDRED EIGHTY THOUSAND PESOS (PhP 480,000.00), 12% VAT inclusive** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of One (1) Year Contract for Pest Control Services, Lot No. 2018-02**. Bids received in excess of the ABC for such lot shall be automatically rejected at bid opening.
2. The **ERC** now invites Bids for the **Procurement of One (1) Year Contract for Pest Control Services**. Delivery of the Services is required per Section VI Schedule of Requirements. Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from ERC-BAC Secretariat and inspect the Bidding Documents at the address given below, **Monday to Friday, 8:00 A.M. to 5:00 P.M. from 23 January 2018 (Tuesday) until 10:00 A.M. of 13 February 2018 (Tuesday)**.
5. A complete set of Bidding Documents for the **Procurement of One (1) Year Contract for Pest Control Services** may be acquired by interested Bidders starting **23 January 2018 (Tuesday), 8:00 A.M. to 5:00 P.M.** from the address below upon payment of a non-refundable fee of **Five Hundred Pesos (PhP500.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that Bidders shall pay the applicable (non-refundable) fee for the Bidding Documents not later than the submission of their bids.

6. The ERC-BAC will hold the **Pre-Bid Conference on 31 January 2018 (Wednesday), 10:00 A.M.** at the **Mezzanine Floor, Pacific Center Building, San Miguel Avenue, Pasig City**, which shall be open to prospective bidders.
7. Bids must be duly received by the ERC-BAC Secretariat at the address below on or before **13 February 2018 (Tuesday) at 10:00 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **13 February 2018 (Tuesday) at 10:30 A.M.** at the Mezzanine Floor, Pacific Center Building, San Miguel Avenue, Pasig City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The ERC-BAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. Please see attached **Annex "A"** for the Specification.
10. For further information, please refer to:
Ms. Cherry Lynn S. Gonzales
BAC Secretariat Chairperson
Mezzanine Floor, Pacific Center Building, San Miguel Avenue, Pasig City
Tel No. **689-5365**
csg@erc.gov.ph/procurement@erc.gov.ph

17 January 2018, Pasig City.


MARIA CORAZON C. GINES
BAC Chairperson

CSG/LLG/RGMG/RRFM/SOM

**PROCUREMENT OF ONE (1) YEAR CONTRACT OF PEST
CONTROL SERVICES
(Lot No. 2018-02) (1ST Bidding)**

Specifications:

Total Floor Area: 4,503.26 sq.m.

Area Coverage:

12 th to 18 th Flrs.	3,428.56 sq.m.
Mezzanine Floors (MO2 and MO4)	271.00 sq.m.
Portion of 2 nd Floor	89.90 sq.m.
8 th Floor	571.36 sq.m.
Portion of 10 th Floor	142.84 sq.m.
Frequency of Application:	Bi-Monthly Application (every 2 nd Sat. & last Sat. of the month)

CHEMICAL USE FOR TREATMENT:

- Of high grade of quality and not harmful to health

TYPE OF TREATMENT:

- a) Residual spraying for crawling insects
- b) Knockdown surface spraying
- c) Treatment of folders/files
- d) Fogging and misting for flying insects
- e) Rodent control (use of glue and mouse traps)
- f) Application of cockroach bait

DOCUMENTS FOR SUBMISSION:

1. DTI/SEC Registration
2. Mayor's Permit
3. Business permit
4. PhilGEPS Registration Certificate
5. Current PCSO License from Fertilizer and Pesticide Authority
6. BIR Tax Clearance Certificate
7. Company Tax Identification No. (TIN)
8. Copy of Income and Business Tax Returns for the year
2017 duly stamped and received by BIR
9. List of Equipment
10. List of Company personnel
11. List of Clients

AFTER SERVICE REQUIREMENTS:

- Submission of Billing Statement/Invoice
- Submission of Accomplishment Report

IMPORTANT ADVISORY:

Upon awarding of the Contract to the winning bidder, DBM Circular No. 2013-16 dated December 23, 2013 will be provided with guidelines in the Expanded Modified Direct Payments (ExMDPS) wherein payment will be directly credited to the Company's account