



Republic of the Philippines
**ENERGY
REGULATORY
COMMISSION**

**BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF MEETING**

27 November 2020 (Friday) 10:00 A.M.

Through Videoconferencing via MS Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGUyOGQ4MmYtNWJiYS00MjVlLWJiZDktMzA4NDIkwZINDVm%40thread.v2/0?context=%7b%22Tid%22%3a%220f0dac9f-433c-41ba-9f57-42be6fe671a9%22%2c%22Oid%22%3a%22638c224b-aae0-4a1f-95d8-6b417df5646d%22%7d)

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Subject Matter : Pre-Bid Conference
Project : *Single-Phase Portable Current Source Equipment*
Mode of Procurement : Competitive Bidding
Reference No. : Lot No. 2020-43

Attendees:

1. BAC Members, Technical Working Group, and BAC Secretariat:

Name	Position
Heiddi Venecia R. Barrozo	Chairperson, BAC
Marina C. Bugayong	Member, BAC
August Anthony N. Balute	Member, BAC
Amabelle D. Del Rosario	Vice-Chairperson (CB), TWG
Jean Astrid C. Francisco	Vice-Chairperson (AM), TWG
Arjay Louie Eu B. Cuanan	Chairperson, BAC Secretariat
Marie Alexis Denise S. Gayon	Vice-Chairperson (CB), BAC Secretariat
Kio Paulo H. San Andres	BAC Support
Lovelyn M. Alegre	BAC Support
Rosalyn T. Flores	BAC Support

2. End-User:

Name	Position
Alvin Noveno	Engineer (III) Consumer Affairs Service (CAS)

3. Prospective Bidders:

Name	Company
Michael Constantino	AGP Trading Inc.

Edmar Ruma
Jaedick Neiva

PPI Pazifik Power Inc.
PPI Pazifik Power Inc.

I. Call to Order

The Pre-Bid Conference for the *Procurement of Single-Phase Portable Current Source Equipment* with an Approved Budget for the Contract (ABC) of Five Million Pesos (PhP5,000,000.00), was called to order at six minutes past ten o'clock in the morning (10:06 A.M.) through videoconferencing via MS Teams, with BAC Chairperson Heiddi Venecia R. Barrozo as the presiding officer.

II. Determination of Quorum

The BAC Secretariat Chairperson, Atty. Arjay Louie Eu B. Cuanan, confirmed the presence of a quorum with the attendance of BAC Chairperson Barrozo, and BAC Members August Anthony N. Balute and Atty. Marina C. Bugayong.

After having established the required quorum, BAC Secretariat Chairperson Cuanan likewise acknowledged the presence of the Technical Working Group (TWG), BAC Secretariat and support staff, as well as the representatives from the end-user and the prospective bidders. Invitations to observe the Pre-Bid Conference were sent to Bishops-Businessmen's Conference for Human Development (BBC), Commission on Audit (COA), Philippine Chamber of Commerce and Industry (PCCI), and Transparency Accountability Network (TAN). However, none of the invited observers attended the pre-bid conference despite such notice.

III. Proceedings

The BAC Chairperson briefly went over the following salient features of the Technical Specifications (SPECS) of the project: a) responsibilities of the winning bidder; b) schedule of delivery; c) specification of the test equipment; and d) approved budget for the contract (ABC).

IV. Question and Answers

1. Mr. Edmar Ruma from PPI Pazifik Power Inc. (PPI) reiterated that, as explained in another procurement, the "Power Factor of the Load" in their brochure is not the same with the "Power Factor" requirement as indicated in the SPECS. He added that as indicated in the SPECS, the Phase Angle is set at $0^{\circ} \sim 359.9^{\circ}$ (variable). However, their equipment has a $-/+180$ which is actually equivalent to $0^{\circ} \sim 359.9^{\circ}$.

- Engr. Ferdinand Salviejo and Engr. Isidro Madrid from CAS answered that they are amenable to the offer of PPI considering that $0^\circ \sim 359.9^\circ$ and $-/+180$ are the same.
2. Mr. Ruma from PPI and Mr. Michael Constantino from AGP Trading Inc. (AGP) requested for an extension of the delivery date from sixty (60) calendar days to one hundred twenty (120) or one hundred fifty (150) calendar days. Engr. Madrid asked from what country the equipment will be sourced out as justification for the said request.
 - Mr. Constantino answered that their equipment will be sourced out from Germany.
 - Mr. Ruma on the other hand answered that their equipment will be sourced out from Switzerland.
 - Engr. Madrid confirmed that they are amenable to extending the delivery period to one hundred twenty (120) days instead of sixty (60) days.
 3. Mr. Michael Constantino asked for the required minimum class accuracy, if applicable.
 - Engr. Isidro Madrid answered that the class accuracy is not required and applicable since the equipment is only for current and voltage source.
 - Mr. Constantino answered that the equipment which they will offer actually has a specific class accuracy of 0.1% and 0.05%. However, since there is no specific class accuracy requirement, he said that they will just offer an equipment which is responsive to the technical specifications and within the approved budget for the contract.
 - Engr. Madrid stated that an equipment with a specific class accuracy is acceptable provided that it is within the minimum specifications and the approved budget.
 4. Mr. Constantino cited Clause 5.3 of the Invitation to Bid (ITB) and asked whether they can include in their Single Largest Completed Contract (SLCC) an equipment which has a built in Single Phase and Three (3) Phase Current Source.
 - Engr. Salviejo opined that it is acceptable since both equipment refers to a test equipment of similar nature.

5. Mr. Ruma asked whether they could also include in their SLCC their “test bench equipment” which is a single phase but a combination of current source, voltage source, and reference standard.
 - Engr. Salviejo answered that it is acceptable since all “test equipment” are of similar nature.

BAC Chairperson Barrozo reminded the prospective bidders regarding the compliance with the 2004 Rules on Notarial Practice, the inclusion of all information required by the bidding documents, and requirement pertaining to the Statement of Compliance/Conformity to the Technical Specifications. She also reminded the prospective bidders of the following timeline: a) deadline for any clarification on 30 November 2020; b) deadline for the manual submission of bids at the ERC Main Office on 11 December 2020 at nine o'clock in the morning (09:00 A.M.); c) opening of bid on the same date at ten o'clock in the morning (10:00 A.M.); d) bid evaluation is also on the same date at eleven o'clock in the morning (11:00 A.M.). Lastly, she emphasized the request of the BAC to bring during the bid opening the original copies of the documents submitted for comparison.

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V. Adjournment

Having no more questions, discussions, and clarifications, the meeting was adjourned at thirty-seven minutes past ten o'clock in the morning (10:37 A.M.).

Approved By:

HEIDDI VENECIA R. BARROZO
BAC Chairperson

(TOOK NO PART)
SHARON O. MONTAÑER
BAC Vice-Chairperson

MARINA C. BUGAYONG
BAC Member

AUGUST ANTHONY N. BALUTE
BAC Member

(TOOK NO PART)
JOSE ROMULO L. CASTRO †
BAC Member

ATTESTED BY:



ARJAY LOUIE EU B. CUANAN
Chairperson, BAC Secretariat