



Republic of the Philippines
**ENERGY
REGULATORY
COMMISSION**

**BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF MEETING**

14 December 2020 (Monday) 03:30 P.M.

Through Videoconferencing via MS Teams

<https://teams.microsoft.com/l/meetup->

[join/19%3ameeting_ZDM4NDNiZjctZTI3MC00NWlyLWFmNWUtNzk5NDEwMTZiMjhm%40thread.v2/](https://teams.microsoft.com/join/19%3ameeting_ZDM4NDNiZjctZTI3MC00NWlyLWFmNWUtNzk5NDEwMTZiMjhm%40thread.v2/)

[0?context=%7b%22Tid%22%3a%220f0dac9f-433c-41ba-9f57-](https://teams.microsoft.com/join/19%3ameeting_ZDM4NDNiZjctZTI3MC00NWlyLWFmNWUtNzk5NDEwMTZiMjhm%40thread.v2/?context=%7b%22Tid%22%3a%220f0dac9f-433c-41ba-9f57-)

[42be6fe671a9%22%2c%22Oid%22%3a%22638c224b-aae0-4a1f-95d8-6b417df5646d%22%7d](https://teams.microsoft.com/join/19%3ameeting_ZDM4NDNiZjctZTI3MC00NWlyLWFmNWUtNzk5NDEwMTZiMjhm%40thread.v2/?context=%7b%22Tid%22%3a%220f0dac9f-433c-41ba-9f57-42be6fe671a9%22%2c%22Oid%22%3a%22638c224b-aae0-4a1f-95d8-6b417df5646d%22%7d)

Subject Matter : Pre-Bid Conference
Project : *Test Equipment (Single Phase Watt-Hour Meter Standard) (Class Accuracy 0.02%) (2nd Bidding)*
Mode of Procurement : Competitive Bidding
Reference No. : Lot No. 2020-53

Attendees:

1. BAC Members, Technical Working Group, and BAC Secretariat:

Name	Position
Heiddi Venecia R. Barrozo	Chairperson, BAC
Marina C. Bugayong	Member, BAC
August Anthony N. Balute	Member, BAC
Amabelle D. Del Rosario	Vice-Chairperson (CB), TWG
Jean Astrid C. Francisco	Vice-Chairperson (AM), TWG
Timothy L. Arce	Member, TWG
Vladimere B. Pulmones	Member, TWG
Ferdinand Salviejo	Member, TWG
Arjay Louie Eu B. Cuanan	Chairperson, BAC Secretariat
Marie Alexis Denise S. Gayon	Vice-Chairperson (CB), BAC Secretariat
Primabelle S. Gobantes	Member, BAC Secretariat
John Paul J. Sending	Member, BAC Secretariat
Kio Paulo H. San Andres	BAC Support
Lovelyn M. Alegre	BAC Support
Rosalyn T. Flores	BAC Support

2. Prospective Bidder:

Name	Company/Organization
Jonathan Capistrano	Sunertech Corporation

I. Call to Order

The Pre-Bid Conference for the *Procurement of Test Equipment (Single Phase Watt-Hour Meter Standard) (Class Accuracy 0.02%) (2nd Bidding)* with an Approved Budget for the Contract (ABC) of Four Million Two Hundred Thousand Pesos (PhP4,200,000.00), was called to order at thirty-six minutes past four o'clock in the afternoon (04:36 P.M.) through videoconferencing via MS Teams, with BAC Chairperson Heiddi Venecia R. Barrozo as the presiding officer.

II. Determination of Quorum

The BAC Secretariat Chairperson, Atty. Arjay Louie Eu B. Cuanan, confirmed the presence of a quorum with the attendance of BAC Chairperson Barrozo, and BAC Members Dr. August Anthony N. Balute and Atty. Marina C. Bugayong.

After having established the required quorum, BAC Secretariat Chairperson Cuanan likewise acknowledged the presence of the Technical Working Group (TWG), BAC Secretariat and support staff, as well as the representative from the prospective bidder. Invitations to observe the Pre-Bid Conference were sent to Bishops-Businessmen's Conference for Human Development (BBC), Commission on Audit (COA), Philippine Chamber of Commerce and Industry (PCCI), and Transparency Accountability Network (TAN). However, none of the invited observers attended the pre-bid conference despite such notice.

III. Proceedings

The BAC Chairperson briefly went over the salient features of the Technical Specifications (SPECS) of the project as shown on the screen such as the following: a) responsibilities of the winning bidder; b) specification of the test equipment; and c) approved budget for the contract (ABC).

IV. Question and Answers

1. Mr. Jonathan Capistrano from Sunertech manifested that he has no questions regarding the SPECS.

In view of the foregoing, the BAC Chairperson proceeded to discuss the following timeline: a) deadline of submission of request for any clarification by the bidder on 18 December 2020; b) deadline of posting of any bid/supplemental bulletin on 21 December 2020; c) deadline for the manual submission of bids at the ERC Main Office on 28 December 2020 at nine o'clock in the morning (09:00 A.M.).

(The remainder of this page was intentionally left blank)

V. Adjournment

Having no more questions, discussions, and clarifications, the meeting was adjourned at forty-seven minutes past four o'clock in the afternoon (04:47 P.M.).

Approved By:

HEIDDI VENECIA R. BARROZO
BAC Chairperson

(TOOK NO PART)
SHARON O. MONTAÑER
BAC Vice-Chairperson

MARINA C. BUGAYONG
BAC Member

AUGUST ANTHONY N. BALUTE
BAC Member

(TOOK NO PART)
JOSE ROMULO L. CASTRO †
BAC Member

ATTESTED BY:



ARJAY LOUIE EU B. CUANAN
Chairperson, BAC Secretariat