



Republic of the Philippines
**ENERGY
REGULATORY
COMMISSION**

**BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF MEETING**

20 November 2020 (Friday) 01:00 P.M.

Through Videoconferencing via MS Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjhhYjE3OGQtM2E0Mi00MGQyLWE2MjktY2U2NmY2ODYxY2Fi%40thread.v2/0?context=%7b%22Tid%22%3a%220f0dac9f-433c-41ba-9f57-42be6fe671a9%22%2c%22Oid%22%3a%22638c224b-aae0-4a1f-95d8-6b417df5646d%22%7d)

[join/19%3ameeting_MjhhYjE3OGQtM2E0Mi00MGQyLWE2MjktY2U2NmY2ODYxY2Fi%40thread.v2/0?context=%7b%22Tid%22%3a%220f0dac9f-433c-41ba-9f57-42be6fe671a9%22%2c%22Oid%22%3a%22638c224b-aae0-4a1f-95d8-6b417df5646d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjhhYjE3OGQtM2E0Mi00MGQyLWE2MjktY2U2NmY2ODYxY2Fi%40thread.v2/0?context=%7b%22Tid%22%3a%220f0dac9f-433c-41ba-9f57-42be6fe671a9%22%2c%22Oid%22%3a%22638c224b-aae0-4a1f-95d8-6b417df5646d%22%7d)

Subject Matter : Pre-Bid Conference
Project : *Test Equipment (Single Phase Watt-Hour Meter Standard) (Class Accuracy 0.02%)*
Mode of Procurement : Competitive Bidding
Reference No. : Lot No. 2020-37

Attendees:

1. BAC Members, Technical Working Group, and BAC Secretariat:

Name	Position
Sharon O. Montañer	Vice-Chairperson, BAC
Marina C. Bugayong	Member, BAC
Socorro P. Belostrino	Alternate Member, BAC
Amabelle D. Del Rosario	Vice-Chairperson (CB), TWG
Jean Astrid C. Francisco	Vice-Chairperson (AM), TWG
Ferdinand A. Salviejo	Member, TWG
Timothy L. Arce	Member, TWG
Arjay Louie Eu B. Cuanan	Chairperson, BAC Secretariat
Marie Alexis Denise S. Gayon	Vice-Chairperson (CB), BAC Secretariat
Primabelle S. Gobantes	Member, BAC Secretariat
Kio Paulo H. San Andres	BAC Support

2. End-User:

Name	Position
Ray I. Biona	Engineer III, Consumer Affairs Service (CAS)
Isidro Madrid	Engineer III, Consumer Affairs Service (CAS)

At Belostrino

Sharon O. Montañer

Alvin G. Noveno

Engineer III, Consumer Affairs Service
(CAS)

3. Prospective Bidders:

Name	Company
Michael Constantino	AGP Trading Inc.
Mark Amarte	AGP Trading Inc.

I. Call to Order

The Pre-Bid Conference for the Procurement of *Test Equipment (Single Phase Watt-Hour Meter Standard) (Class Accuracy 0.02%)* with an Approved Budget for the Contract (ABC) of Four Million Two Hundred Thousand Pesos (PhP4,200,000.00), was called to order at twenty-one minutes past one o'clock in the afternoon (01:21 P.M.) through videoconferencing via MS Teams, with BAC Vice-Chairperson Sharon O. Montañer as the presiding officer.

II. Determination of Quorum

The BAC Secretariat Chairperson, Atty. Arjay Louie Eu B. Cuanan, confirmed the presence of a quorum with the attendance of BAC Vice-Chairperson Montañer, BAC Member Atty. Marina C. Bugayong, and BAC Alternate Member Socorro P. Belostrino.

After having established the required quorum, the BAC Secretariat Chairperson likewise acknowledged the presence of the Technical Working Group (TWG), BAC Secretariat, and support staff, as well as the representatives from the end-user and the prospective bidder. Invitations to observe the Pre-Bid Conference were sent to Bishops-Businessmen's Conference for Human Development (BBC), Commission on Audit (COA), Philippine Chamber of Commerce and Industry (PCCI), and Transparency Accountability Network (TAN). However, none of the invited observers attended the pre-bid conference despite such notice.

III. Proceedings

The BAC Vice-Chairperson briefly went over the salient features of the Technical Specification (SPECS) of the project as shown on the screen such as the following: a) responsibilities of the winning bidder; b) responsibilities of the ERC; c) schedule of delivery; d) specification of the test equipment; e) approved budget for the contract (ABC); f) payment scheme; and g) timeline.



IV. Question and Answers

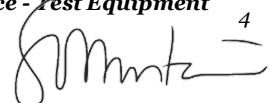
1. Mr. Michael Constantino from AGP Trading Inc. (AGP) requested for an extension of the delivery period of ninety (90) calendar days as contained in the SPECS.
 - Engr. Ferdinand A. Salviejo from the BAC TWG and a representative of CAS manifested that AGP presented a brochure which states among others that they can actually deliver earlier than 90 days. Further, he suggested that a manifestation through a letter may be submitted by the prospective bidder confirming that the delivery of the equipment is not really possible within the timeframe as indicated in the SPECS.
 - BAC Vice-Chairperson Montañer asked AGP to submit to the BAC, through its Secretariat, a clarifications regarding the delivery schedule of the equipment.
2. Mr. Constantino cited Section F of the SPECS and manifested that they do not have an equipment with a power supply of 85 ~ 600 VAC, 60HZ. He said that their equipment which they will offer has a power supply of 115 ~ 253 VAC.
 - Engr. Salviejo and Engr. Ray I Biona from CAS manifested that the power supply being offered by AGP is below the SPECS.
 - BAC Vice-Chairperson Montañer asked the end-user to discuss first the matter internally and confirm if they are going accept what is being offered by AGP as far as the power supply of the equipment is concerned and determine if it has an effect on the ABC of the equipment. She further manifested that a bid bulletin will be issued on the matter, of necessary.
 - Mr. Constantino clarified if the 0.04 Amps minimum current under measurement ranges as indicated in Section F of the SPECS refers to Amps or Milliamps.
 - Engr. Salviejo confirmed that it refers to Amps.
3. BAC Secretariat Chairperson Cuanan clarified that the BAC will only issue the necessary Bid Bulletin if there are changes in the SPECS. Otherwise, the SPECS will remain as is.



BAC Vice-Chairperson Montañer reminded the prospective bidder of the following timeline: a) submission of request for clarification is on 23 November 2020; b) posting of bid/supplemental bulletin if necessary is on 26 November 2020; c) submission and receipt of bids is on 04 December 2020 at twelve noon (12:00 P.M.) and d) opening of bids is on the same date at three o'clock in the afternoon (03:00 P.M.)¹.

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¹ Erratum: One o'clock in the timeline as shown during the pre-bid conference.



V. Adjournment

Having no more questions, discussions, and clarifications, the meeting was adjourned at thirty-six minutes past one o'clock in the afternoon (01:36 P.M.).

Approved By:

(TOOK NO PART)
HEIDDI VENECIA R. BARROZO
BAC Chairperson


SHARON O. MONTAÑER
BAC Vice-Chairperson

MARINA C. BUGAYONG
BAC Member

(TOOK NO PART)
AUGUST ANTHONY N. BALUTE
BAC Member

(TOOK NO PART)
JOSE ROMULO L. CASTRO †
BAC Member


SOCORRO P. BELOSTRINO
BAC Alternate Member

ATTESTED BY:


ARJAY LOUIE EU B. CUANAN
Chairperson, BAC Secretariat