



Republic of the Philippines
**ENERGY
REGULATORY
COMMISSION**

**ERC BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF MEETING**

12 August 2020 (Wednesday) 09:00 A.M.

Through Videoconferencing via Zoom

<https://us02web.zoom.us/j/88488006566?pwd=OENmdkh1UGkoRVFZRWxnVWROT3NZ>

UT09

Meeting ID: 884 8800 6566

Password: 859333

Subject Matter : Pre-Bid Conference
Project : *Internet Access Subscription (IAS2) – (Main, Visayas, Mindanao) (100, 20, 20 Mbps)*
Mode of Procurement: Competitive Bidding
Reference No. : Lot No. 2020-09

Attendees:

A. BAC Members, BAC Technical Working Group, and BAC Secretariat:

Name	Position
Heiddi Venecia R. Barrozo	Chairperson, BAC
August Anthony N. Balute	Member, BAC
Marina C. Bugayong	Member, BAC
Amabelle D. Del Rosario	Vice-Chairperson, BAC TWG
Jean Astrid C. Francisco	Member, BAC TWG
Kent Fred B. Latorre	Member, BAC TWG
Arjay Louie Eu B. Cuanan	Chairperson, BAC Secretariat
John Paul J. Sending	Member, BAC Secretariat
Kio Paulo H. San Andres	BAC Support
Lovelyn M. Alegre	BAC Support
Rosalyn T. Flores	BAC Support

B. End-User:

Name	Position
Teofilo G. Arbalate, Jr.	Information Technology Officer III (PPIS-MSD)
Anna Marie S. Laqui	Computer Maintenance Technologist III (PPIS-MSD)

C. Prospective Bidders:

Name	Company
Vangie Aquino	Converge ICT Solutions
Jeanen C. Sotto	Converge ICT Solutions
Princess Josefa N. Marcelo	Converge ICT Solutions

I. Call to Order

The Pre-Bid Conference for the Procurement of Internet Access Subscription (IAS2) - (Main, Visayas, Mindanao) (100, 20, 20 Mbps) with an Approved Budget of the Contract (ABC) of One Million Three Hundred Thirty-Three Thousand Three Hundred Thirty-three Pesos and 33/100 (PhP1,333,333.33) was called to order at seven minutes past nine o'clock in the morning (09:07 A.M.) through videoconferencing via Zoom, with BAC Chairperson Heiddi Venecia R. Barrozo as the presiding officer.

II. Determination of Quorum

The BAC Secretariat Chairperson Arjay Louie Eu B. Cuanan confirmed the presence of a quorum with the attendance of BAC Chairperson Barrozo and Atty. Marina C. Bugayong, Dr. August Anthony N. Balute and Atty. Jose Romulo L. Castro. After having established the required quorum, BAC Secretariat Chairperson Cuanan likewise acknowledged the presence of the BAC Secretariat, Technical Working Group (TWG), representatives from the end-user and the representatives from the prospective bidders. Invitations to observe the Pre-Bid Conference were sent to Bishops-Businessmen's Conference for Human Development (BBC), Commission on Audit (COA), Philippine Chamber of Commerce and Industry (PCCI), Philippine Institute of Certified Public Accountants (PICPA); and Transparency Accountability Network (TAN). However, none of the invited observers attended the pre-bid conference despite such notice.

III. Presentation of the Requirements of the Project

BAC Chairperson Barrozo manifested the availability of the Philippine Bidding Documents (PBD) of the subject project online. She then presented the salient features of the Technical Specification and the timeline, to wit:



- One (1) Lot – 4 Months Internet Access Service Subscription (01 September 2020 to 31 December 2020);
 1. 100 mbps Internet Access Service for the ERC Main Office
 - a. On-Line MRTG access
 - b. NTU/Modem
 - c. 16 Class C IP Addresses
 - d. Maintenance of 1 Secondary DNS
 - e. One time set up of Primary and Secondary DNS
 - f. 24x7 support and helpdesk (Windows Platform Support)
 - g. Quarterly Bertest (Leased Line)
 - h. Technical Support operating 24x7 availability
 2. 20 mbps Internet Access Service for the VAOD Office – Cebu
 - a. On-Line MRTG access
 - b. NTU/Modem
 - c. /29 IP Block (61Ps)
 - d. Maintenance of 1 Secondary DNS
 - e. One time set up of Primary and Secondary DNS
 - f. 24x7 support and helpdesk (Windows Platform Support)
 - g. Technical Support operating 24x7 availability
 3. 20 mbps Internet Access Service for the MAOD Office – Davao
 - a. On-Line MRTG access
 - b. NTU/Modem
 - c. /29 IP Block (61Ps)
 - d. Maintenance of 1 Secondary DNS
 - e. One time set up of Primary and Secondary DNS
 - f. 24x7 support and helpdesk (Windows Platform Support)
 - g. Technical Support operating 24x7 availability
- Internet Service Providers (ISPs) other than the ERC’s existing and current ISP for the purpose of redundancy connection/failover

IV. Timelines

- Deadline of Submission and receipt of bids is on 27 August 2020 (Thursday) at thirty minutes past eight o’clock in the morning (8:30 A.M.);



- The Bid Opening is scheduled on 27 August 2020 (Thursday) at nine o'clock in the morning (9:00 A.M.);
- Bid Evaluation is scheduled on 27 August 2020 (Thursday) at ten o'clock in the morning (10:00 A.M.)
- The Approval of Resolution/Issuance of Notice of Award is on 01 September 2020 (Tuesday);
- The Contract Preparation and Signing is on 03 September 2020 (Thursday);
- The Approval of Contract by the Head of Procuring Entity is on 08 September 2020 (Tuesday);
- The Issuance of Notice to Proceed is on 09 September 2020 (Wednesday).

V. Question and Answer

1. **Ms. Jeanen C. Sotto** from Converge ICT Solutions (Converge) asked for the specific addresses of the ERC Davao and Cebu offices
 - The BAC clarified that for ERC VAOD, it is situated at St. Mary's Drive, Banilad, Cebu City while ERC MAOD is situated at Mezzanine Floor, Mintrade Building, Monteverde Avenue corner Sales Street, Davao City.
2. **Ms. Vangie Aquino** also from Converge inquired as to the existing/current internet service provider (ISP) of the ERC. She further asked whether the ERC already has an existing secondary provider. Lastly, she requested if it is possible to extend the delivery period from fifteen (15) days to forty-five (45) days for VAOD and MAOD Offices considering that Converge, although starting to roll-out its operation nationwide, still needs to tap another 3rd party in Visayas and Mindanao.
 - Mr. Teofilo R. Arbalate of PPIS answered that the primary ISP of the ERC is Philippine Long Distance Telephone Company (PLDT).



- The BAC answered that there is no existing secondary provider since it is a new project.
- With respect to the extension of the delivery period, the BAC advised the prospective bidders that the matter shall be discussed in an executive session and such extension, if any, will be reflected in a Supplemental Bid Bulletin which will be posted in the PhilGEPS and ERC websites.

Ms. AQUINO also asked if the ERC will conduct a similar bidding for a contract which will cover a one (1) year period – for the year 2021.

- The BAC Chairperson answered that the ERC BAC may conduct early procurement activities for the year 2021 which may include the IAS2. She also reiterated that the current procurement is only for the remainder of 2020. In view of the cash-based budget system currently being implemented by the government, the contract cannot go beyond December 31, 2020.
3. The End-User Arbalate clarified from **MS. Aquino** if the source of the connection, as well as the international gateway, are tied up with existing providers such as Globe or PLDT.
 - Ms. Aquino answered in the negative and assured that Converge has its own fiber network. She emphasized that Converge is a Tier one (1) provider, which means that Converge does not go through existing connections or lines from other companies.
 4. The BAC Chairperson asked Ms. Aquino who they are considering as providers for the Visayas and Mindanao offices since the latter disclosed that Converge has no existing facilities in the area.
 - Ms. Aquino answered that they are considering all providers in the area not just Globe, Smart, or PLDT.

VI. Other Matters

The BAC Secretariat Chairperson informed the Prospective Bidders that they can contact the BAC Secretariat through their official e-mail address and contact number for further concerns and clarifications.



VII. Adjournment

Having no more questions, discussions, and clarifications, the meeting was adjourned at thirty-two minutes past nine o'clock in the morning (09:32 A.M.).

Approved By:

HEIDDI VENECIA R. BARROZO
BAC Chairperson

(TOOK NO PART)
SHARON O. MONTAÑER
BAC Vice-Chairperson

MARINA C. BUGAYONG
BAC Member


AUGUST ANTHONY N. BALUTE
BAC Member

(TOOK NO PART)
JOSE ROMULO L. CASTRO
BAC Member

ATTESTED BY:


ARJAY LOUIE EU B. CUANAN
Chairperson, BAC Secretariat