

**Filing of COC Applications by Entities with Self-Generating Facilities  
(SGFs)**

- I. Applications, documentary requirements and application fees for Certificate of Compliance (COC) may be submitted directly or through 24-hour mailing system, with self-addressed envelope, to any of the following ERC Offices:
  - a. **ERC Main Office**, Licensing and Market Monitoring Division – 12<sup>th</sup> Floor, Pacific Center Building, San Miguel Avenue, Ortigas Center, Pasig City
  - b. **ERC Visayas Field Office** – Rm. 303, Machay Bldg., Gorordo Avenue, Cebu City
  - c. **ERC Mindanao Field Office** – Mintrade Building, Monteverde Avenue cor. Sales Street, Davao City
  
- II. The corresponding Application Fee may be paid through any of the following forms of payment:
  - a. Company Check (local or regional clearing only) payable to Energy Regulatory Commission;
  - b. Manager's/Cashier's Check (local or regional clearing) only payable to Energy Regulatory Commission;
  - c. Demand Draft, preferably from Land Bank of the Philippines (local or regional clearing only), payable to Energy Regulatory Commission; Demand draft is required for out of town payments; Demand Drafts from LBP branches should be addressed to Land Bank Pasig, Capitol Branch;
  - d. Cash to be paid directly at any of the above-named ERC Offices, and not through any mailing system.