


Republic of the Philippines  
**ENERGY REGULATORY COMMISSION**  
Request for Publication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the vacant position, authorized to be filled, at the ENERGY REGULATORY COMMISSION in the CSC website

  
Agnes VST Devanadera  
Chairperson and CEO

Date

25 September 2019

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Director III	ERCB-DIR3E-5-2002	17	137 735 00	Bachelor of Law or Masteral Degree in Engineering/Economics/Accountancy/Business Administration/Law	Preferably with 24 hours of relevant managerial training	5 years relevant experience in managerial/equivalent position	Career Service Executive Eligibility (CSEE)/ Career Executive Service (CES)	Familiarity with RA No 9136, proficiency in oral and written communications preferably computer literate (word, excel, power point, etc.)	Market Operations Service

Interested and qualified applicants should signify their interest in writing. Applications may still be accepted while this vacancy is posted on the ERC website. Attach the following documents to the application letter and send to the address below not later than

- 1 Cover letter addressed to "Chairperson Agnes VST Devanadera" citing the specific item number, Service, and Division of the position.
- 2 Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
- 3 Work Experience Sheet for the position(s) applied;
- 4 Certification of Duties and Responsibilities from previous/current employers.
- 5 Performance rating in the last rating period (For External Government Employee Applicants).
- 6 Photocopy of Transcript of Records, and
- 7 Photocopy of certificate of eligibility/rating/license

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Financial and Administrative Service  
Human Resource Management Division  
14th flr., Pacific Center Bldg., San Miguel Ave.,  
Ortigas Center, Pasig City  
recruitment@erc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED